

Bemidji Curling Club

Meeting Minutes
September 17, 2019

Opening

The regular meeting of the Bemidji Curling club was called to order at 5:32pm on September 17, 2019 by Kirby Bahr, President

Present

Kirby Bahr, President
Eric Johannsen, Vice President
Amanda Kelly, Secretary
Steve Johnson, Treasurer
Mackenzie Ritchie, Board Member
Lanny Cyr, Board Member
Monet Cairns, Bartender

Absent

Josh Bahr, Board Member
Myles McDanel, Board Member
Eric Fenson, General Manager

Approval of Minutes

Motion made by Eric Johannsen to approve the August meeting minutes. Second made by Mackenzie Ritchie. Motion carried.

Approve Agenda

Motion made by Steve Johnson to approve agenda. Second made by Mackenzie Ritchie. Motion carried.

Financial Report

Not discussed – financial documents were not present at meeting.

GM and Ice Report

Ice going in October 14, 2019

Committees

Membership

- Steve Johnson reported that the membership committee did meet to finalize the membership application for this year.

- Discussion about the early pay discount. Board discussed pros and cons regarding changing the deadline. Decision was made to make the first day of league play the last day to qualify for the early pay discount (November 11th). This decision was made due to the fact that the BCC Bylaws state that in order to curl, each member must have paid for their membership and completed their liability waiver. League chairs will be responsible for ensuring that each participant has completed this requirement prior to getting on the ice.
- More volunteers are needed for the membership committee. We would like each league chair to participate in this committee if possible.
- There was also a discussion regarding the possibilities of revamping the membership structure for next season. Amanda is also a member at the Four Seasons Curling Club in Blaine and touched on how they have their fees structured with a lower base price for membership, additional fees for leagues, and the ability to reserve practice ice for a fee per hour. With the new Curling Manager software, we would be able to integrate such a fee structure. Lower cost of membership with the ability to reserve practice ice timeslots may be more appealing to Bemidji residents who enjoy curling for fun but don't have the time and/or desire to participate in leagues.

Marketing

- No information available

Finance

- Working on putting together a budget.

Paul Bunyan Bonspiel

- No information available

Juniors

- Mention that there may be a juniors bonspiel, but no additional information available.

Kitchen

- No information available

Events/Club Rentals

- No information available

Other

- Was brief discussion about the importance of getting members to volunteer and participate in committees as a whole. Hopefully with the new club management software we will be able to create a hub to manage and recruit volunteers or committees and other opportunities.

Old Business

Bartender Suggestions/sous vide

- Met with Monet Cairns to discuss the bartenders' ideas for improving the bar area and general function of bar during events.
- Board approved that the bartenders receive First Aid, CPR, and AED Training. Lanny Cyr has made arrangements to possibly have a class for all members to attend to receive emergency training. Amanda suggested that BCC put together an Emergency Action Plan so that there is a system in place in case of emergency.
- The board has approved numerous ideas to improve the overall look and feel of the upstairs area. The walls will be painted, the back of bar area will be updated. Photos, trophies, and additional décor and/or memorabilia items may be rearranged to highlight the success of the club and its history for the enjoyment of all.
- The board gave permission to go through old items in office and behind bar to dispose of or donate unused items. They will be speaking to Eric Fenson regarding any questions about items they are unsure of.
- Regarding bartender safety, the board suggested that the bartenders ask someone they know to stay with them later in the evenings so they do not have to exit the club alone.
- There was some discussion about setting an official closing time so that the bartenders do not need to stay excessively late if patrons are drinking. This will be revisited.
- Several suggestions were discussed to assist the bartenders during bonspiels to ensure that they are not serving minors. An idea was presented to have guests show ID at the door and receive a wristband to make it easier and faster for the bartenders to know who is able to receive alcohol. In general it seems that more volunteers are needed for bonspiels in general.
- Discussion of selling items. The club will be making it easier for the bartenders to sell items upstairs from the bar. They will be getting set up to sell food and merchandise as well.
- It was mentioned that the new beer price of \$2.50 is not a great price to encourage tipping.

Pull Tabs Final Numbers Report

- Steve discussed that he is having a bit of trouble getting a straight answer from our contact at the Legion. This is a bit concerning to the board and may be an indication of a problem with that individual.

USCA SafeSport Signs

- These were approved by the USCA. They will be framed and posted in the locker rooms.

Notarized Club Bylaws

- Amanda brought the signed and notarized bylaws. The signature page needed to be adapted for notary approval.

Janitorial Job Description

- No information available

Ice Maker Job Description

- No information available

Volunteers (Painting Home Wall)

- No information available

Mixed Doubles Nationals 2020

- Kirby reported that the progress on Mixed Doubles Nationals is going well. Approximately \$8500 has been raised from sponsors. The next meeting for mixed doubles nationals committee will be on September 30, 2019.
- Looking into what needs to be done to prepare the club for the event.

BSU Community Appreciation Day 8/29

- Eric Johannsen and Myles McDaniel attended at BSU and said that there was a good turnout. They handed out information about the curling club and enjoyed meeting potential new members.

Newsletter Status

- The newsletter is close to completion and will be going out soon. Thank you to everyone who contributed.

Club Goals

- The general feeling is that we need a greater participation from committees to set goals for each committee, and for the club as a whole.

- The board would like to Increase the feeling of community and increase volunteer efforts. Suggestion was made to have a welcome sign and send out a welcome email to new members.
- We would also like to more prominently display the club's mission statement. Amanda suggested finding a wood or metal artist who may be interested in creating something to display as a donation.

New Business

Curling Manager

- Amanda and Eric Johannsen have been researching club management software and touched on the benefits of purchasing Curling Manager software for the club. There are numerous benefits including online registration and payment, league management, volunteer management, member areas, email groups, practice ice management, item sales, and much more – everything a club could possibly want to do. Utilizing an online system will maximize user participation and minimize unnecessary paperwork and administration.
- Curling manager system would work side-by-side with current website. Conrad and Amanda Kelly, Eric Johannsen and Rob Yuretich would donate time in order to get it functional before November 11th.
- The purchase of the software and annual renewal would be donated to the club by Conrad and Amanda.
- Motion made by Steve Johnson to accept the donation of Curling Manager. Second by Lanny Cyr. Motion carried.

GM Job Description

- Amanda wanted to discuss several concerns pertaining to the GM job description. It seems like too much to have on there for a part time person. Primary concerns are the difficulty in receiving responses if needed. Suggested that once Curling Manager system is in place, we revisit the Job Description to see if we can divide it out in a more manageable way, perhaps utilizing volunteers.
- It is important that anyone trying to reach out to the club receive a response within a short period of time (hours). This is our best chance to get new members and effectively serve current members.

Adjourn

A motion to adjourn was made by Eric Johannsen. Second my Amanda Kelly at 7:35pm. Motion carried. Meeting adjourned.

Next meeting is at 5:30 pm on Tuesday October 15th, at BCC.